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# Frequently Asked Questions

Independent Mental Health Practitioners

## Voucher Program – Reimbursable Services

<p><b>Who is eligible to receive a voucher?</b></p>	<p>Individuals must be South Dakota residents, and attest they do not have another payer for service or have financial hardship considerations that inhibit their ability to pay for services.</p> <p><b><i>The goal of this project is to eliminate funding as a barrier for service for individuals seeking assistance.</i></b></p> <p>Order of payment is as follows:</p> <ol style="list-style-type: none"><li>1 – Insurance / other payer</li><li>2 – Self pay if possible</li><li>3 – Discretionary grant funds supporting the voucher program</li></ol>
<p><b>What documentation is required to support an individual's eligibility for services?</b></p>	<p>Documentation of a clients' eligibility will be captured on a simple form that will be available to participating providers. The form will serve as attestation that the services are not covered by public or commercial health insurance for that individual, or that the individual is experiencing financial circumstances that impacts their ability to pay for needed services.</p>
<p><b>Are services limited to adults?</b></p>	<p>No - this funding can also support services for youth and adults.</p>
<p><b>What types of services are allowable through a voucher?</b></p>	<ul style="list-style-type: none"><li>• Any clinically appropriate, evidence-based mental health service for which your agency/clinicians are trained to deliver.</li><li>• Services are limited to individual sessions (no group) at this time.</li></ul>



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<p><b>Can services be conducted virtually?</b></p>	<p>Services can be provided via in-person or through telemedicine, pursuant to the signed <a href="#">Executive Order 2020-34</a>, which extends the telemedicine flexibilities that were granted under <a href="#">Executive Order 2020-07</a> until June 30, 2021, unless sooner terminated or extended. Note that Audio Only is to be used as a means of last resort, not for the convenience of the provider or recipient.</p>
<p><b>How will we be reimbursed for services delivered through the voucher program?</b></p>	<p>Reimbursement will be done on a monthly basis, referencing the voucher number(s) presently being served at your organization. Reimbursement will align with established rates (see Rate Sheet – Recovery Support Services, and Rate Sheet – Treatment Services). Payment will be processed off an invoice sent from your agency that will reflect the voucher number, services delivered through that voucher (appointment type, units billed, etc), and will include attestation from you that the required data collection was complete. An invoice template will be provided to providers that enroll that they can populate or use to modify their own invoice format should you use an accounting software platform to facilitate billing.</p>
<p><b>How many sessions are covered by a voucher?</b></p>	<p>The number of sessions can vary based on the needs of the client, based on assessment by the provider. One voucher will be issued per client, and that voucher can be invoiced against to support the full needs of that client while in your care.</p>
<p><b>What are the rates for service?</b></p>	<p>Rates are based on the currently approved rate structure for Mental Health services as issued by the Division of Behavioral Health, Department of Social Services, with additional funds included to reflect the data collection requirements. See Rate Sheet – Recovery Support Services, and Rate Sheet – Treatment Services.</p>



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<p><b>How much funding will we be able to receive for vouchers?</b></p>	<p>Contracts will initially support up to \$25,000 for reimbursable services through the voucher program. This amount can and will be adjusted if need exceeds the funding initially obligated.</p>
<p><b>Who can provide services through the voucher program?</b></p>	<p>Mental health services can be delivered by mental health professionals with active licensure in South Dakota, limited to the following credentials: LCSW-PIP, LCSW-PIP candidates, CNS-MH, LPC-MH, LPC working on MH, MFT, LP, Psychiatrists, and other Advanced Practice Providers (APP) working in behavioral health.</p> <p>A mental health provider must have an individual National Provider Identification (NPI) number and may not provide services under another provider's or an employer's NPI number. An individual who does not meet the certification or licensure requirements of the applicable profession may not enroll as a mental health provider or participate in the delivery of mental health services.</p>
<p><b>What clinical processes do I need to adhere to as an independent practitioner in this program?</b></p>	<p>Documentation required to support services includes an integrated assessment and treatment plan must be developed in accordance with ARSD 67:16:41:04 and 67:16:41:06, and progress note documentation in accordance with 67:16:41:08.</p>



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## Voucher Program - Logistics & Data Collection

<p><b>Where can providers access a voucher for a client?</b></p>	<p>Providers can request vouchers by calling 211, or by filling out a voucher issuance form which will be available to enrolled providers. This process will generate an email to the provider and to the client indicating a voucher has been issued.</p>
<p><b>Is data collection required, and what tool?</b></p>	<p>Yes - the discretionary grants supporting the voucher program each require a data collection tool in compliance with the Government Performance and Results Act (GPRA). Information is required for each client at intake, 6 months post intake and upon discharge from services. The information is captured in the form of an interview with the client, and time spent facilitating that interview and entering the data into the online data collection system is reimbursable. See the Rate Sheet – Treatment Services for Data Collection Add-On Rates.</p> <p>The specific tools include the <a href="#">CSAT GPRA questionnaire</a> and the CMHS NOMs (<a href="#">adult</a> and <a href="#">adolescent</a>).</p>
<p><b>Where will the data need to be entered?</b></p>	<p>Web-based data collection systems are available. Paper forms may certainly be used during the client interviews, but data must be entered into the online tool for transmission back to the state, who ultimately reports it to SAMHSA.</p>

### For More Information

Rachel Oelmann or Katie Fritz (contracted program supports): [vouchers@sageprojectconsultants.com](mailto:vouchers@sageprojectconsultants.com)